



**WHEN AND WHERE IS CONFERENCE CHECK-IN?**

On Sunday, March 10th the CACI staff will have a table set up in the atrium of The Westin Chicago Northwest, to the left of the main entrance from 3pm-5pm. On both Monday & Tuesday, the CACI table will be located in the atrium, to the left of the main entrance of The Westin Chicago Northwest.

**DO I HAVE TO WEAR MY NAME BADGE?**

Yes. The wonderful people at The Westin Chicago Northwest want to keep you and everyone else safe, and they do that by keeping track of who is in the building.

**I FORGOT THE SESSIONS I SIGNED UP FOR!**

No worries, we have you covered! We have added an app this year to keep all of your CofC19 info in one place!

**ARE MEALS COVERED WITH MY REGISTRATION?**

Absolutely! CACI cares for breakfast, lunch and an afternoon snack on Monday and Tuesday!

**DOWNLOAD THE COFC19 APP!**

We are excited that attendees will be able to view event content using the CofC19 app. Updates to events will be streamlined with this app via push announcements. Attendees will enjoy a paperless environment with an enhanced networking and engagement experience. More info on the app forthcoming!

**HOW DO I ACCESS HANDOUTS?**

All handouts, received by CACI, will be uploaded to our website and to the CofC19 app.

**CONTINUING EDUCATION CREDITS, ARE THEY OFFERED?**

Champions of Children Conference historically has been an approved provider of CEUs for those professions requiring continuing education for their licensing, including: Attorney MCLE, Mental Health/Social Work CEUs, and DCFS CEUs. CEU credit will be offered pending approval. Information about obtaining Mental Health/Social Work CEU will be provided at registration.

Attorneys select the attorney pricing option for MCLE certificate to be included in your registration- this must be done at time of registration. MCLE certificate will be emailed to attorneys pending payment, and attendance at the conference sessions.

**HOW DO I SUBMIT CONFERENCE AND SESSION FEEDBACK?**

We love hearing back from you after the Conference. Your comments, concerns and suggestions are what make us better! An evaluation form can be found in the items you receive at registration and will also be made available on our website. A marked box will be at the registration table for you to drop yours in before you leave or you can email your completed form to [cara@cacionline.org](mailto:cara@cacionline.org).

**WHAT IS THE CANCELLATION POLICY FOR THE CONFERENCE?**

Registration fees are refundable up until February 15. NO REFUNDS will be issued for cancellations after February 15, 2019.

**MY QUESTION IS NOT LISTED HERE. WHOM DO I CONTACT?**

We want to make sure that all of your questions are answered! Please contact Michelle at [michelle@cacionline.org](mailto:michelle@cacionline.org) for assistance.

